

CITY OF ASHLAND 815 EAST BROADWAY (SOUTHERN BOONE FIRE PROTECTION DISTRICT TRAINING FACILITY) ASHLAND, MO. 65010 BOARD OF ALDERMEN AGENDA TUESDAY, JULY 17, 2018 7:00 P.M.

Call regular meeting to order Pledge of Allegiance Roll Call **CONSENT** 1. Consideration of the 7-17-2018 agenda: Action: 2. Consideration of the 6-19-2018 minutes: **Action: PUBLIC COMMENTS** 3. Anyone wishing to appear before the Board **APPOINTMENTS** 4. None COUNCIL BILLS 5. Council Bill No. 2018-033, an ordinance to amend Chapter 14 of the Code of the City of Ashland to modify utility billing and collection procedures. First reading by title only. Action: 6. Council Bill No. 2018-034, an ordinance adopting a write-off and collection policy for the City of Ashland, Missouri. First reading by title only. Action: 7. Council Bill No. 2018-035, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2018/2019 budget. First reading by title only. Action: _____ 8. Council Bill No. 2018-036, an ordinance authorizing the Mayor to execute a subdivision warranty agreement for South Wind Plat 3. First reading by title only. Action:

 Council Bill No. 2018-037 an ordinance granting a conditional use permit to Bauer Homes Inc. to permit a multi-family dwelling. First reading by title only Action:
10. Council Bill No. 2018-038, an ordinance approving the final major plat for South Wind Plate.4. First reading by title only. Action:
ORDINANCES 11. None
RESOLUTIONS
12. None
OTHER 13. Annexation request from the YMCA-set public hearing for 8-07-2018
DISCUSSION 14. Discussion of Perry Avenue Extension 15. Discussion of "Games of Chance"
REPORTS
16. Mayor's Report17. City Administrator's Report/Police Chief18. City Attorney's Report19. Board of Aldermen's Report20. Vote to adjourn the meeting
The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc.) that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours in advance of the meeting)
Posted: 7-13-2018@
City Hall and website: www.ashlandmo.us

TUESDAY, JUNE 19, 2018 BOARD OF ALDERMEN MINUTES 7:00 P.M. DRAFT COPY NOT APPROVED BY BOARD

Mayor Rhorer called the regular meeting to order at 7:00 p.m. on June 19, 2018 at 815 East Broadway, Ashland, Missouri.

Mayor Rhorer led in the pledge of allegiance.

Mayor Rhorer called the roll:

Ward One: Leslie Martin-here, Danny Clay-here

Ward Two: Jesse Bronson-here, Richard Sullivan-here

Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, Lyn Woolford, Police Chief/City Administrator, Jeffrey Kays, City Attorney and Coby Morris, Public Works Supervisor.

Mayor Rhorer presented the agenda of June 19, 2018 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to approve the agenda as presented. Mayor Rhorer called for the vote. Motion carried.

Mayor Rhorer presented the minutes of June 05, 2018 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to approve the minutes as presented. Mayor Rhorer called for the vote. Motion carried.

Mayor Rhorer asked if anyone wished to appear before the Board to come to the podium and state their name and place of residence on any subject.

Ernie Wren of 601 Mustang Drive stated he came to speak on two topics. He stated as the Planning and Zoning Commission Chairman, the East Ashland Plaza Development has had a lot of discussion and there was a lot of emphasis on the extension of Perry Avenue at the Planning and Zoning Commission meeting. He stated the other topic was the park and storm water tax and in due diligence of all possibility he felt strongly the 50/50 split is a good way for the Board to decide and he felt it meets the public needs.

Chris Wynn of 111 Eastside Drive stated he and his fiancé Diane Maessen was wanting to do a community event with fireworks on the 4th of July at the Golden Windmill Mobile Home Park. The Board discussed this not being on the agenda and not being published. The City Attorney did not feel this item should be considered at the meeting tonight. Mayor Rhorer reported we would not have a meeting July 3, 2018 due to the holiday. The Board discussed possibly having a special meeting to consider this and further research is needed. They also discussed safety issues of fireworks in the mobile home park and also being next to a lumber yard.

Cecil Payne of Lakeview Estates stated he has lived in Lakeview Estates for eight years and he was told that Perry Avenue would be extended. He gave an overview of MoDot Highway 63 modifications and the traffic safety hazards. Mr. Payne discussed a meeting in 2016 with citizens, city officials and district state representative on the safety concerns of East Liberty Lane and Perry Ave. He stated that a petition with over 200 signatures was presented at that meeting. He expressed his concern if the Perry Avenue extension is not addressed at this time it would never happen. Mayor Rhorer stated there are other property owners other than this tract where Perry Avenue would need to be. He stated that the C-S Properties are developing a roadway and it will be within 1000 feet to be able to connect them.

Cynthia Wills stated she resides on Patriot Lane and spoke of the East Ashland Plaza development and the lake owned by the City. She stated this is an important area in the development of the parks system. She pointed out the access road at Perry Ave would increase the access to the park for the citizens.

Mayor Rhorer presented Council Bill No. 2018-027 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-027, an ordinance authorizing the Mayor to enter into an animal control enforcement cooperative agreement. First reading by title only. Mayor Rhorer called for questions or comments. Lyn Woolford stated this is an annual contract for animal control with an increase of less than a dollar. Mayor Rhorer called for the vote. Alderman Lewisaye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2018-028 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-028, an ordinance allotting a fifty/fifty split of the storm water control and local parks tax revenue. First reading by title only. Mayor Rhorer called for questions or comments. Mayor Rhorer stated three years ago when the idea of park tax was presented to fund the parks system he promised a 50/50 split. He stated the park is being funded by the general revenue account. He stated the police department also comes out of this fund. He stated Alderman Campbell was promoting this to the park board. Mayor Rhorer stated after checking on this, storm water was also part of the park tax ballot language. He stated we did not have a revenue source for this either. He stated that he did tell the public it would be a fifty-fifty split and he had to keep his word. Alderman Sapp apologized to the public and stated he was unaware of the fifty-fifty split promised. Alderman Lewis stated he has had communication from various people and is in favor of the fifty- fifty split. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2018-029 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-029, and ordinance to change the zoning of a parcel of land from (L-I) Light Industrial to (G-C) General Commercial for Bauer Homes, Inc. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Liaison Sapp stated this has come before the Planning and Zoning Commission and they have recommended approval. He stated the property owner would be seeking a conditional use permit. Mayor Rhorer reported this is for the rezoning only tonight. Mayor Rhorer called for the vote. Alderman Clay-aye, Alderman Bronson-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2018-030 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-030, an ordinance approving the final major plat for Liberty Landing 5, 6 & 7. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Liaison Jeff Sapp reported that all conditions have been met and approved by the City Engineer and Planning and Zoning Commission. Mayor Rhorer called for the vote. Alderman Sappaye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2018-031 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-031, an ordinance approving the final plat for East Ashland Plaza for C-S Properties-Columbia, LLC. First reading by title only. Mayor Rhorer called for questions or comments. Alderman Liaison Jeff Sapp stated the Planning and Zoning Commission held a special meeting last night on this plat. He stated the Planning and Zoning had a lot of discussion on this plat. He stated the engineering firm has reviewed it and recommended approval. He

stated they appreciated the engineering firm's fast turn around on the review of this plat. Mr. Sapp stated the Planning and Zoning Commission had extensive discussion on the Perry Ave. extension. He stated two lots are not part of this development. He stated the Planning and Zoning recommended approval of this plat with a strong recommendation for the Perry Avenue extension to be considered with the plat for safety purposes and future development for the community. Lyn Woolford, City Administrator reported there has been some minor changes in the parcel from the preliminary plat that was submitted 10 years ago. Nathan Lacy, representative for C-S Properties stated at first the plan was to develop this in two phases to offset the costs. He stated Phase 1 was closer to Route Y at the time. Mr. Lacy stated this now belongs to Nancy Richardson. He stated they did not create the issue of Lakeview Estates only have one entrance and exit off of Highway 63. He stated he understood it is a safety issue and maybe something can be worked out. Mayor Rhorer reported this is a partial road and getting closer to connecting to Perry Ave. Nathan Lacy reported Corey Meyer and Larkin Powers owns the two connecting properties off of Perry Avenue and it would be connecting to MoDot right of way as well. There was discussion of the 1000 feet being partially under water. Mayor Rhorer stated he would not pursue eminent domain on any property. The Board discussed discussing this with the property owners and to see if we could acquire a road way easement. Mayor Rhorer stated the developer is willing to put an access road to a point and we are still dealing with 1000 feet and a couple hundred thousand dollars to put Perry Ave. through. Mayor Rhorer stated we can't legally hold the approval of this plat up for that since the piece of property we are talking about is not part of this plat. Alderman Lewis stated we do not have any right of way to the property line and that part of the land has nothing to do with this plat. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2018-032 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2018-032, an ordinance to amend Chapter 11; Subdivision Regulations. First reading by title only. Mayor Rhorer called for questions or comments. Lyn Woolford stated this is to clear up inconsistency in city code on lot sizes and the Planning and Zoning recommended this change. Alderman Liaison Jeff Sapp stated this changes the verbiage to match the chart in Section 9.295. Area regulations. Lyn Woolford reported the chart is also in the board packet. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1184 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Ordinance No. 1184, an ordinance amending the policy on police details. Mayor Rhorer called for questions or comments. Lyn Woolford stated this was discussed at the last meeting and is an increase from \$25.00 to \$30.00 per hour. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1185 for consideration. Alderman Sapp made motion and seconded by Alderman Bronson to take up Ordinance No. 1185, an ordinance authorizing the Mayor to enter into an animal control enforcement cooperative agreement. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwann Martin-aye, Alderman Lewis-aye, Alderman Bronson-nay, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1186 for consideration. Alderman Bronson made motion and seconded by Alderman Sapp to take up Ordinance No. 1186, an ordinance allotting a fifty/fifty split of the storm water control and local parks tax revenue. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Bronson-aye, Alderman Lewis-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1187 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Ordinance No. 1187, and ordinance to change the zoning of a parcel of land from (L-I) Light Industrial to (G-C) General Commercial for Bauer Homes, Inc. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderwann Martin-aye, Alderman Lewis-aye, Alderman Clay-aye, Alderman Sapp-aye Alderman Sullivan-aye, Alderman Bronson-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1188 for consideration. Alderman Clay made motion and seconded by Alderman Bronson to take up Ordinance No. 1188, an ordinance approving the final major plat for Liberty Landing 5, 6 & 7. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Bronson-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Clay-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1189 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Ordinance No. 1189, an ordinance approving the final plat for East Ashland Plaza for C-S Properties-Columbia, LLC. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Sullivan-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1190 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Ordinance No. 1190, an ordinance to amend Chapter 11; Subdivision Regulations. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderwann Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a Resolution for the purchase of patrol vehicle for the police department. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution authorizing the purchase of a patrol vehicle for the police department. Mayor Rhorer called for questions or comments. Lyn Woolford reported this is a used 2014 all-wheel drive Dodge Charger. He stated the funds were placed in the budget. He stated the car is \$14,700.00 plus the additional cost for the equipment which would approximately \$6,000 plus installation. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a Resolution for professional engineering services. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution authorizing the Mayor to enter into an agreement for professional engineering services for general on call engineering services with McClure Engineering Co. Mayor Rhorer called for questions or comments. Lyn Woolford reported we requested proposals for qualifications for engineering services. Mayor Rhorer called for the vote. Alderman Lewisaye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-abstained. Motion carried.

Mayor Rhorer presented a Resolution for professional engineering services. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution authorizing the Mayor to enter into an agreement for professional engineering services for general on call engineering services with Engineering Survey's and Services, LLC. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a resolution for the 2018 City streets project. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution authorizing the Mayor to enter into an agreement

with Capital Paving Company for the 2018 City Streets Project; Providing for compliance with the prevailing wage law and state-mandated construction safety training. Mayor Rhorer called for questions or comments. Coby Morris reported this is a piggy-back off the county bid. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderwan Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented a resolution for the new water building. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution authorizing accepting the bid for material and labor to construct a post frame building for the water department & authorizing the Mayor to enter into a contract with Bilt-Rite Buildings. Mayor Rhorer called for questions or comments. Lyn Woolford reported we received one bid. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivanaye, Alderman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a resolution accepting the bid for H.V.A.C. for the new water building. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution accepting the H.V.A.C. for the water department & authorizing the Mayor to enter into a contract with Phil Bentlage Heating and Air Conditioning, LLC. Mayor Rhorer called for questions or comments. Lyn Woolford reported we received one bid on this. Mayor Rhorer called for the vote. Alderwoman Martin-aye, Alderman Bronson-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Clay-aye, Alderman Lewis-aye. Motion carried.

Mayor Rhorer presented a resolution accepting the bid for the grading and concrete work for the new water building. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution accepting the bid for the grading and concrete work for the water department & authorizing the Mayor to enter into a contract with Bauer Homes, Inc. Mayor Rhorer called for questions or comments. Lyn Woolford reported we received one bid. Mayor Rhorer called for the vote. Alderman Sullivan-aye, Alderman Bronson-aye, Alderman Sapp-aye, Alderman Clay-aye, Alderman Lewis-aye, Alderwoman Martin-aye. Motion carried.

Mayor Rhorer presented a resolution accepting the bid for the electrical work for the new water building. Alderman Bronson made motion and seconded by Alderman Clay to consider a resolution accepting the bid for the material, labor to install electrical work for the water department & authorizing the Mayor to enter into a contract with Meyer Electric Co, Inc. Mayor Rhorer called for questions or comments. Lyn Woolford reported we received one bid. Mayor Rhorer called for the vote. Alderman Clay-aye, Alderman Bronson-aye, Alderman Lewis-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sappabstained. Motion carried.

Mayor Rhorer presented a resolution for authorizing the City Administrator to pursue participation in MoDot's 50/50 cost share program for the improvements to the Broadway and Henry Clay Blvd. intersection. Alderman Bronson made motion and seconded by Alderman Clay to authorize the City Administrator to pursue participation in MoDot's 50/50 cost share program for the improvements to the Broadway and Henry Clay Blvd. intersection. Mayor Rhorer called for questions or comments. Lyn Woolford explained the application process and reported we already did the traffic study with the TEAP grant. Mayor Rhorer called for the vote. Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Clayaye, Alderman Sapp-aye, Alderman Bronson-aye, Alderman Sullivan-aye. Motion carried.

Mayor Rhorer presented a request for fireworks for Bluegrass Terrace. Alderman Bronson made motion and seconded by Alderman Clay to approve the firework permit for Bluegrass Terrace. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwann Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a request for fireworks for Ashland Villa. Alderman Bronson made motion and seconded by Alderman Clay to approve the firework permit for Ashland Villa. Mayor Rhorer called for the vote. Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor's Report:

Mayor Rhorer had no report.

City Administrator Report:

Lyn Woolford gave an overview of the sales tax we received in June. He stated he has added two categories, one for the park tax and the other for storm water tax. He stated we would probably start seeing that in October.

City Attorney report.

Jeffrey Kays did not have a report.

Board of Aldermen's Reports:

Alderman Sapp stated he abstained from the vote from McClure Engineering because his brother in law is employed there and Meyer Electric because of potential employment.

Alderman Lewis stated he received correspondence from Jane Armer on the recycling containers being poorly labeled. He stated if they were labeled it could help reduce the litter. Lyn Woolford stated there has been some improvement at the recycling lot. Alderman Lewis suggested talking with the County and Republic on better labeling. Coby Morris, Public Works Director stated we have a lot of trouble in the Spring.

Alderman Bronson stated he received a letter taped to his garage door reference the extension of Perry Avenue. He stated there is no debate that the entrance/exit to the Lakeview Subdivision is a safety issue. He stated that with the 1000 feet difference with the acceptance of the East Ashland Plaza plat it makes it more affordable to fix the issue. He stated that we are a step closer and should be able to work through this with Nancy Richardson.

Alderman Bronson made motion and seconded by Alderman Clay to adjourn the meeting. Mayor Rhorer called for the vote. Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Darla Sapp, City Clerk

Gene Rhorer, Mayor

AN ORDINANCE TO AMEND CHAPTER 14 OF THE CODE OF THE CITY OF ASHLAND TO MODIFY UTILITY BILLING AND COLLECTION PROCEDURES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 14 of the Ashland City Code is hereby amended as follows:

Material to be deleted in strikeout: material to be added underlined.

14.115 Billing and collection procedures (Sewer)

C. Sewer services shall be deemed to be furnished to both the occupant and owner of all residential, commercial, industrial, and governmental establishments receiving sewer service, and the occupant and owner of such establishments shall be severally and jointly liable for the payment of the charges for such service rendered on or to premises upon which such establishments are located. If any bill for such service is not paid within fifteen (15) days from the date of such bill, the City may sue the occupant, the owner, or both, of the establishments, such service, or for which such service has been made available, and receive any sums due for such services plus a reasonable attorney's fees to be fixed by the court and the costs of such suit. Such suit shall be instituted by the City Counselor upon the order of the Mayor of Board of Aldermen City Administrator as per the practices of the Collection and Write-off practices of the City. In addition, the City may use such other means now or hereafter available to it under the statutes of Missouri and the ordinances of the City to effect collection of any bill for sewer service remaining unpaid upon the expiration of fifteen (15) days from the date of such bill.

14.205. Billing and collection procedures (Water)

C. Water services shall be deemed to be furnished to both the occupant and owner of all residential, commercial or industrial, and governmental establishments receiving water service, and the occupant and owner of such establishments shall be severally and jointly liable to the City for payment of the charges for such service rendered on or to premises upon which such establishments are located. If any bill for such service is not paid within fifteen (15) days from the date payment is due, the City may sue, the occupant, the owner, or both, of the establishments receiving such service, or for which such service has been made available, and receive any sums due for such services plus a reasonable attorney's fees to be fixed by the court and the costs of such suit. Such suit shall be instituted by the City Counselor upon the order of the Board of Aldermen City Administrator as per the Collection and Write-Off practices of the City. In addition, the City may use such other means now or hereafter available to it under the statutes of Missouri and the ordinances of the City to effect the collection of any bill for water service remaining unpaid upon the expiration of fifteen (15) days from the date of such bill.

Dated this	day of	, 2018.	
Attest:		Gene Rhorer, Mayor	
Darla Sapp, City Cl	lerk		
Certified as to corre	ect form:		
Jeffrey Kays, City A	Attorney		

AN ORDINANCE ADOPTING A WRITE-OFF AND COLLECTION POLICY FOR THE CITY OF ASHLAND, MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

SECTION 1. That, upon adoption of a Write-Off and Collection Policy attached hereto and incorporated herein by reference, be, and hereby is adopted.

SECTION 2. That this ordinance shall be in full force and effect from and after date of passage.

Dated this	day of	, 2018.
Attest:		Gene Rhorer, Mayor
Darla Sapp, City Clerk	ζ	
Certified as to correct	form:	
Jeffrey Kays, City Att	orney	

COLLECTIONS AND WRITE-OF POLICY

The City of Ashland has set forth this Collections and Write-Off Policy (the "Policy") to establish a consistent and effective method of handling accounts receivables and improving collection efforts. The focus of collection efforts will be concentrated on balances that remain uncollected for more than 60 days ("Current Receivables"). This Policy shall not be deemed to create a right to have charges written-off or otherwise forgiven; furthermore, this Policy shall be generally followed, by the City Administrator, or his or her designee, may authorize actions which are not in strict compliance with this Policy.

- I. Collection of Past Due Charges
 - a. Relation of Policy to Other Requirements
 - This Policy is not intended to modify requirements established by State Statue or City ordinances, the statutory or ordinance requirements will control.
 - b. Extended Payment Arrangements.
 - i. If not prohibited by other policies, the City Administrator, or his or her designee, may allow installment payments of Past Due Charges over a specified period of time ("Extended Payment Arrangements"). If the debtor does not honor the Extended Payment Arrangement schedule, the City may take any other actions within this Policy. This is not to be confused with Payment Agreements which may be utilized by current Utility customers twice a year.
 - c. Criteria Used for Past Due Accounts and Actions
 - i. Collection measures established by this Policy for particular types and amounts owed may be modified based upon the following criteria:
 - Compliance with extended Payment Arrangements: Failure to comply
 with previously-agreed upon Extended Payment Arrangements may
 result in an immediate transfer of any balance due to the designated
 collection agency; or to the City Attorney to pursue collection through
 the filing of a lawsuit.
 - a. Property owners, landlords and tenants are responsible for all utilities used.
 - 2. Effectiveness of Collection Agency Efforts: Ineffectiveness of outside collection agencies' efforts to collect from a debtor may result in immediate referral to the City Attorney to pursue collection through the filing of a lawsuit.
 - 3. Level of Amounts Owed: More significant amounts owed may result in immediate referral to the City Attorney to pursue collection through the filing of a lawsuit.
 - d. Accounts Over 60 Days
 - i. Except where otherwise noted in the sections below, if payment of City charges is not received within 60 days, the City may, within the discretion of the City

Administrator or his or her designee, take one or more of the following actions based upon the described criteria to secure payment of such charges:

- 1. Request the City Attorney to file a lawsuit in any court of competent jurisdiction to collect all amounts owed by the debtor that may be lawfully collected through the filing of a lawsuit.
- 2. The account may be forwarded to the designated collection agency.
- 3. The terms of the non-payment may be communicated to any or all of the nationally recognized credit reporting agencies.
- 4. Services may be denied or other actions may be taken in accordance with other ordinances and policies established for such services (e.g., suspension of water service for unpaid utility bills; transfer of delinquent balances to active accounts owed by the customer and delay, suspension or revocation of trade licenses.

e. Record Keeping

 In all circumstances above, transaction records (billings, payments, adjustments, corrections, write-offs, etc.) will be maintained in the Administrative
 Department. A listing of each account will be available upon request.

f. Relation of Notices to "Next Steps"

i. Throughout this Policy, various steps describe notices requiring that debtors take action within a specified time period. It is important to note, however, that the next step is not initiated until a few days after the time period specified in the notice. These gaps in timing are intended to allow for delivery, processing, and posting.

II. Specific Receivables

a. Property Taxes

- i. Except as otherwise described in this section of this Policy, all collection efforts shall be pursued by the Boone County Collector in accordance with state laws, regulations, and guidelines and/or any policies, practices or procedures established by the said Collector.
- ii. Business Past Due Charges must be paid before business licenses are renewed.

b. Utility Accounts

- i. Current Accounts refer to those utility accounts billed since resumption of billing by City Staff, which commenced in conjunction with the July 2018 billing. An aging report reflecting all Current Accounts will be monitored and amounts that remain unpaid for more than 60 days beyond the respective dates upon which they were billed may be moved to "Bad Debt" and forwarded to the designated collection agency for further collection actions.
- ii. Final Accounts refer to all closed/inactive accounts with unpaid balances owed. Customers with Final Accounts will be mailed a final statement indicating the full balanced owed. Those amounts that remain unpaid for more than 15 days beyond the respective dates upon which they were billed may be moved to

- "Bad Debt" and forwarded to the designated collection agency for further collection actions.
- iii. Past Due Charges are amounts that remain uncollected past the date upon which said amounts were billed and will, thereafter, be reflected on the next utility bill. Penalties will be assessed after the 15th of the month and/or the next business if the 15th falls on a weekend/holiday; a penalty of \$10.00 will be assessed after the 25th of the month and/or the next business day if the 25th falls on a weekend/holiday.
- III. Extended Payment Arrangements: Extended Payment Arrangements may be available under extraordinary circumstances, with the prior written approval of the City Administrator or his or her designee. The following options are available:
 - a. "Fifty Percent" Option-The customer must make a down payment of fifty percent (50%) of the total amount due simultaneous with: (i) execution of a six-month installment plan pursuant to which the remaining fifty percent (50%) of the total account balance is paid in monthly installments until paid in full and (ii) payment, in full, of the current charges due.
 - b. "Twelve-Month Payment Plan" Option-The customer must pay all current charges and agree to pay all past due charges, in equivalent installments, over a twelve-month period.
- IV. Disconnection of Utility Services. The City may request utility services to terminate/disconnect services in accordance with State Law and all other applicable City Ordinances governing utilities. Any disconnection fee assessed by the City shall be added to the total amount due.
- V. Bankruptcy Policy
 - a. Chapter 7 Bankruptcies
 - i. After the City receives a Notice of Filing of a Chapter 7 Bankruptcy, whoever receives the notice shall forward it to the City Attorney. No collection efforts shall be taken with regard to any amounts past due and owing against any individual or business that is in a Chapter 7 Bankruptcy.
 - 1. Special Tax bills survive the bankruptcy process, so these obligations can be billed or re-sent to the designated collection agency following the conclusion of the Chapter 7 Bankruptcy, with notice of such to be provided by the City Attorney.
 - No attempt can be made to collect past due utility bills or property maintenance or week bills during the pendency of a Chapter 7 Bankruptcy. Any financial obligations from the filing date forward remain the responsibility of the debtor for utility bills.
 - b. Chapter 13 Bankruptcies
 - i. After the City receives a Notice of Filing of a Chapter 13 Bankruptcy, whoever receives the notice shall forward it to the City Attorney.
 - 1. Appropriate personnel shall provide the City Attorney with statements of any and all unpaid administrative penalties and utility bills that

- remain past due or owing. The City Attorney will then contact appropriate personnel to submit a claim for payment of debts by the Bankruptcy Trustee.
- 2. The City Attorney shall provide the City with a file-stamped copy of all claims submitted to the Bankruptcy Court in Chapter 13 Bankruptcies, (which may contain any obligation owed to the City.)
- 3. Any financial obligations from the filing date forward remain the responsibility of the debtor for utility bills.

VI. Write-Offs

- a. Designation of an Account as Uncollectible
 - i. An account will be considered uncollectible after appropriate collection procedures have been followed and if it meets one or more of the following criteria:
 - 1. The debt is disputed and the City has insufficient documentation to pursue collection efforts.
 - 2. The cost of further collection efforts will exceed the estimated recovery amount.
 - 3. The amount is under \$20.00 and remains unpaid after 6 months.
 - 4. The account remains unpaid up to 7 years' applicable period for commencement of recovery action.
 - 5. The debtor cannot be located, nor any of the debtor's assets.
 - 6. The debtor has no assets and there is no expectation they will have any in the future.
 - 7. The debtor has died and there is no known estate or guarantor.
 - 8. The debtor is a company which is no longer in business.
 - 9. The debt is discharged through legal action (bankruptcy or court judgement.
 - 10. The debt has been forgiven by action of the City Council.
 - ii. Preparation of Request for Write-Off of Accounts Receivable

At least annually, accounts will be identified that meet the criteria for designation as uncollectible receivables. A request for write-off of those accounts will be prepared by staff, signed and submitted to the City Administrator. The request will include the following information:

- 1. Debtor name
- Account balance
- 3. Last payment date
- iii. Approval Authority for Write-Off Requests Upon receipt of a request for write-off the City Administrator will review the request to ensure that it is complete and that all necessary due diligence was

done. Once the City Administrator has completed their review of the request, the qualified accounts will be presented to the appropriate authorizing official for approval.

- 1. The City Administrator is authorized to approve the write-off accounts with an outstanding balance due of up to \$800.00.
- 2. Write-off of accounts with an outstanding balance due in excess of \$800.00 must be approved by action of the City Council.

Jeffrey Kays, City Attorney

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF FUNDS TO CERTAIN ACCOUNTS WITHIN THE FISCAL YEAR 2018/2019 BUDGET

WHEREAS, the Board of Aldermen has reviewed beginning May 1, 2018; and	the expenditures for the fiscal year budget					
WHEREAS, unforeseen circumstances have ariser accounts is not sufficient.	WHEREAS, unforeseen circumstances have arisen and the budget estimation for certain accounts is not sufficient.					
THEREFORE, BE IT ORDAINED BY THE BOA ASHLAND, MISSOURI AS FOLLOWS:	RD OF ALDERMEN OF THE CITY OF					
Section 1. The Board of Aldermen hereby authorize marked as Exhibit "A" hereto and made as if fully	zes funds to be appropriated as attached and set forth herein.					
Section 2. The Board further instructs the City Trea in this ordinance.	asurer to make the appropriations as set forth					
Section 3. This ordinance shall be in full force and	effect from and after its passage.					
Dated thisday of	, 2018.					
	Gene Rhorer, Mayor					
Attest:						
Darla Sapp, City Clerk						
Certified as to correct form:						

REVENUE

10	18	4335	PARK	DEPT
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BUDGET FY 19

AMENDMENT

PARK DONATIONS
PARK TOTAL

500.00 **500.00** 100.00 100.00

EXPENSE

		PARK DEPARTMENT	BUDGET FY 19	AMENDMENT
10	18	5002 SALARIES - SUMMER	13,000.00	13,000.00
10	18	5010 PAYROLL TAXES	1,500.00	1,500.00
10	18	5040 WORK COMP INSURANCE	200.00	200.00
10	18	5240 MISCELLANEOUS EXPENSE	100.00	300.00
10	18	5241 FLAG FUND	820.00	848.45
10	18	5305 UTILITIES	1,700.00	1,700.00
10	18	5380 SERVICE AGREEMENTS	4,000.00	4,000.00
10	18	5420 VEHICLE & EQUIPMENT MAINTENANCE	5,200.00	4,000.00
10	18	5425 VEHICLE & EQUIPMENT FUEL	3,200.00	2,800.00
10	18	5610 MAINTENANCE	2,000.00	8,000.00
10	18	5810 CAPITAL EQUIPMENT	1,300.00	1,300.00
10	18	5815 SMALL EQUIPMENT	-	-
10	18	5816 CAPITAL EXPENDITURE	÷	-
10	18	5956 CITY PARK EVENTS	3,000.00	3,000.00
		PARK TOTAL	36,020.00	40,648.45

REVENUE

			STREET	BUDGET FY 19	AMENDMENT
20		1110	MISCELLANEOUS INCOME	100.00	100.00
20			TRANSPORTATION TAX	171,000.00	171,000.00
20	20	4175	MOTOR VEHICLE STATE SALES TAX	39,500.00	39,500.00
20	20	4176	MOTOR FUEL TAX	92,000.00	92,000.00
20	20	4177	MOTOR VEHICLE FEE	16,000.00	16,000.00
20	20	4178	ROAD TAX REPLACEMENT	158,000.00	158,000.00
20	20	4183	ST EXCAVATION PERMIT	=	-
20	20	4207	COUNTY RESERVE	-	#
20	20	4330	GRANT INCOME	-	Ψ.
			STREET TOTAL	476,600.00	476,600.00
			MAINSTREET SIDEWALK PROJECT		
20	21	4330	GRANT INCOME	252,392.95	252,392.95
20	22	4330	TEAP GRANT PROCEEDS	8,000.00	13,728.72

EXPENSES

		STREET	BUDGET FY 19	AMENDMENT
20	20	5000 SALARIES	38,376.00	38,376.00
20	20	5001 SALARIES-OVERTIME	-	=
20	20	5002 SUMMER SALARIES	-	-
20	20	5010 PAYROLL TAXES	4,000.00	4,000.00
20	20	5020 LAGERS	2,500.00	2,500.00
20	20	5030 HEALTH INSURANCE	10,000.00	10,000.00
20	20	5040 WORK COMP INSURANCE	4,000.00	4,000.00
20	20	5110 UNIFORMS	200.00	200.00
20	20	5115 PROF TRAINING/MILEAGE	-	-
20	20	5120 PROF MEMBERSHIP	H	-
20	20	5125 PERSONAL SAFETY EQUIPMENT	50.00	50.00

CONTINUED

20	20	5240	MISCELLANEOUS EXPENSE	500.00	500.00
20	20	5300	BUILDING MAINTENANCE & IMPROVE	500.00	500.00
20	20	5305	UTILITIES	1,700.00	1,700.00
20	20	5360	TELEPHONE	800.00	800.00
20	20	5380	SERVICE AGREEMENTS	2,500.00	2,500.00
20	20	5420	VEHICLE & EQUIPMENT MAINTENANCE	5,000.00	5,000.00
20	20	5425	VEHICLE & EQUIPMENT FUEL	5,000.00	5,000.00
20	20	5603	STREET REPAIRS, SUPPLIES, MAINT	324,000.00	324,000.00
20	20	5608	STREET CONTRACT WORK	-	-
20	20	5640	DRUG & ALCOHOL TESTING	50.00	50.00
20	20	5815	SMALL EQUIPMENT	=	-
20	20	5816	CAPITAL EXPENDITURES	-	=
20	20	5817	SIGNS & POSTS	800.00	800.00
20	20	5835	COMPUTER MAINTENANCE	-	-
			STREET TOTAL	399,976.00	399,976.00
			MAINSTREET SIDEWALK PROJ DEPT		
20	21	5630	SIDEWALK PROJ CONSTRUCTION	-	243,943.98
20	21	5800	SIDEWALK PROJ ENGINEERING	252,392.92	8,448.94
		TEAP	GRANT PROJECT DEBT		
20	22	5800	ENGINEERING		5,728.72

REVENUE

		WATER DEPARTMENT	BUDGET FY 19	AMENDMENT
30	30	4020 INTEREST INCOME	28,000.00	28,000.00
30	30	4130 RETURN PAYMENTS	800.00	800.00
30	30	4140 MISCELLANEOUS INCOME	100.00	100.00
30	30	4240 WATER INCOME COMMERCIAL	90,000.00	90,000.00
30	30	4245 WATER INCOME RESIDENTIAL	420,000.00	420,000.00
30	30	4250 SALES TAX WATER	19,200.00	19,200.00
30	30	4270 WATER NEW SERVICE	45,000.00	45,000.00
30	30	4280 SERVICE CHARGE PENALTY	30,000.00	30,000.00
30	30	4290 RECONNECT FEE	15,000.00	15,000.00
30	30	4295 PRIMACY FEE	6,000.00	6,000.00
30	30	4530 INCOME DEBT SERVICE	130,000.00	130,000.00
		WATER TOTAL	784,100.00	784,100.00

EXPENSES

		WATER DEPARTMENT	BUDGET FY 19	AMENDMENT
30	30	5000 SALARIES	143,384.00	143,384.00
30	30	5001 SALARIES-OVERTIME	600.00	600.00
30	30	5010 PAYROLL TAXES	11,000.00	11,000.00
30	30	5020 LAGERS	5,500.00	5,500.00
30	30	5030 HEALTH INSURANCE	25,000.00	25,000.00
30	30	5040 WORK COMP INSURANCE	10,500.00	10,500.00
30	30	5110 UNIFORMS	500.00	500.00
30	30	5115 PROF. TRAINING/MILEAGE	500.00	3,000.00
30	30	5120 PROF. MEMBERSHIP	500.00	500.00
30	30	5125 PERSONAL SAFETY EQUIPMENT	150.00	150.00
30	30	5220 WATER SALES TAX	19,200.00	19,200.00
30	30	5225 PRIMACY FEE	6,000.00	6,000.00

CONTINUED

30	30	5240 MISCELLANEOUS EXPENSE	500.00	1,200.00
30	30	5245 BANK SERVICE CHARGE	1,500.00	1,500.00
30	30	5300 MAINTENANCE & IMPROVEMENT	600.00	600.00
30	30	5310 BOONE ELECTRIC	12,000.00	12,000.00
30	30	5315 AMERENMO	27,000.00	27,000.00
30	30	5360 TELEPHONE	1,200.00	1,200.00
30	30	5380 SERVICE AGREEMENTS	9,000.00	9,000.00
30	30	5420 VEH & EQUIP MAINTENANCE	5,000.00	5,000.00
30	30	5425 VEH & EQUIP FUEL	7,000.00	7,000.00
30	30	5510 2008A BOND PRINCIPAL	700,000.00	700,000.00
30	30	5511 2008 COMBINED BOND INTERE	80,000.00	80,000.00
30	30	5520 2008A BOND FEES	4,500.00	4,500.00
30	30	5600 MO. ONE CALL LOCATES	2,000.00	2,000.00
30	30	5608 CONTRACT WORK	1,000.00	1,000.00
30	30	5615 LAB EXPENSES	300.00	300.00
30	30	5618 CHEMICALS	2,000.00	2,000.00
30	30	5628 MATERIALS	30,000.00	30,000.00
30	30	5638 ADVERTISING	60.00	200.00
30	30	5640 DRUG & ALCOHOL TESTING	150.00	150.00
30	30	5670 OFFICE/PRINTING/POSTAGE SUPPLI	9,000.00	9,000.00
30	30	5800 ENGINEERING		2,500.00
30	30	5810 CAPITAL EQUIPMENT	10,000.00	10,000.00
30	30	5815 SMALL EQUIPMENT	2,000.00	2,000.00
30	30	5816 CAPITAL EXPENDITURES	100.00	200,000.00
30	30	5835 COMPUTER MAINTENANCE	4,000.00	4,000.00
		WATER TOTAL	1,131,744.00	1,337,484.00

REVENUE

			SEWER DEPARTMENT	BUDGET FY 19	AMENDMENT
				4 400 00	1 400 00
40	40		INTEREST INCOME	1,400.00	1,400.00
40	40		MISCELLANEOUS INCOME	326,084.00	326,084.00
40	40		SEWER BASE FEE NEW BOND	95,000.00	95,000.00
40	40		REIMBURSE PINNACLE FINANCE	183,000.00	183,000.00
40	40		COLLECTION FEE	2,500.00	2,500.00
40	40		SERVICE CHARGE PENALTY	15,000.00	15,000.00
40	40		SEWER INCOME	385,000.00	385,000.00
40	40		SEWER IMPACT FEE	75,000.00	75,000.00
40	40	4320	SEWER DIST. CONNECT FEE	75,000.00	75,000.00
40	40	4530	INCOME DEBT SERVICE	400,000.00	400,000.00
			SEWER TOTAL	<u>1,557,984.00</u>	1,557,984.00
			2014 WW TREATMENT PLANT DEPT		
40	41	1210	2014 WW REATMENT FLANT DEFT	6,408,200.00	6,408,200.00
40	41	4248	2014 WWW BOIND REVENUE 0.4	500,000.00	500,000.00
				300,000.00	300,000.00
			EXPENSES		
			SEWER DEPARTMENT	BUDGET FY 19	AMENDMENT
40	40		SALARIES		620.00
40	40	5001	SALARIES-OVERTIME		
	40 40	5001 5010	SALARIES-OVERTIME PAYROLL TAXES		- 82.03
40 40 40	40 40 40	5001 5010 5020	SALARIES-OVERTIME PAYROLL TAXES LAGERS		82.03 21.08
40 40	40 40	5001 5010 5020 5030	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE		- 82.03
40 40 40	40 40 40	5001 5010 5020 5030 5040	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE		82.03 21.08
40 40 40 40	40 40 40 40	5001 5010 5020 5030 5040 5115	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE		82.03 21.08
40 40 40 40 40	40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP	- - - - - -	82.03 21.08 422.29 - -
40 40 40 40 40 40	40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE	- - - - - - 2,500.00	82.03 21.08 422.29 - - - 2,500.00
40 40 40 40 40 40 40	40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP	- - - - - -	82.03 21.08 422.29 - -
40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE	- - - - - 2,500.00 1,450.00	2,500.00 1,450.00
40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES	- - - - - 2,500.00 1,450.00 - 6,500.00	2,500.00 1,450.00
40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5310	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00	21.08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00
40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5310	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC	- - - - - 2,500.00 1,450.00 - 6,500.00	2,500.00 1,450.00 105,000.00 5,000.00
40 40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5310 5315	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00	21.08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00
40 40 40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5310 5315 5355	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO LIFT ST. MAINT & IMPROVE	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00	2,500.00 1,450.00 105,000.00 5,000.00
40 40 40 40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5310 5315 5355	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO LIFT ST. MAINT & IMPROVE LAGOON MAINT/IMPROVEMENTS	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00	2,500.00 1,450.00 1,08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00
40 40 40 40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5315 5355 5357 5360	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO LIFT ST. MAINT & IMPROVE LAGOON MAINT/IMPROVEMENTS TELEPHONE CONTINUED	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00	2,500.00 1,450.00 1,08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00
40 40 40 40 40 40 40 40 40 40 40 40 40 4	40 40 40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5315 5355 5357 5360	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO LIFT ST. MAINT & IMPROVE LAGOON MAINT/IMPROVEMENTS TELEPHONE CONTINUED	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00	2,500.00 1,450.00 1,08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00
40 40 40 40 40 40 40 40 40 40 40 40 40	40 40 40 40 40 40 40 40 40 40 40 40	5001 5010 5020 5030 5040 5115 5120 5226 5245 5300 5315 5355 5357 5360	SALARIES-OVERTIME PAYROLL TAXES LAGERS HEALTH INSURANCE WORK COMP INSURANCE PROF. TRAINING/MILEAGE PROF. MEMBERSHIP SEWER CONNECT FEE BANK SERVICE CHARGES MAINTENANCE & IMPROVEMENT BOONE ELECTRIC AMERENMO LIFT ST. MAINT & IMPROVE LAGOON MAINT/IMPROVEMENTS TELEPHONE CONTINUED	- - - - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00 5,000.00	21.08 422.29 - - 2,500.00 1,450.00 - 6,500.00 105,000.00 5,000.00 2,000.00

40	40	5532 2014 Bond 1.3 mil	183,000.00	183,000.00
40	40	5550 2014 COMBINED BOND INT	60,720.62	60,720.62
40	40	5551 2014 COMBINED BOND PRINC	31,600.00	31,600.00
40	40	5552 2014 COMBINED BOND FEES	300.00	300.00
40	40	5553 2014 COMB BOND INT 6.4	65,539.55	65,539.55
40	40	5554 2014 COMB BOND PRINC 6.4	145,600.00	145,600.00
40	40	5555 2014 COMB BOND FEES 6.4	16,020.50	16,020.50
40	40	5600 MO.ONE CALL LOCATES	300.00	300.00
40	40	5601 COLLECTION REPAIRS	279,200.00	279,200.00
40	40	5605 SUPPLIES	1,000.00	1,000.00
40	40	5608 CONTRACT WORK	238,872.00	238,872.00
40	40	5615 LAB EXPENSES	-	299.50
40	40	5618 CHEMICALS	5,000.00	5,000.00
40	40	5670 OFFICE & PRINTING SUPPLIE	=	-
40	40	5800 ENGINEERING	153,736.00	153,736.00
40	40	5810 CAPITAL EQUIPMENT	-	-
40	40	5813 VEHICLE/EQUIPMENT LEASE	14,052.98	14,052.98
40	40	5815 SMALL EQUIPMENT	-	-
40	40	5835 COMPUTER MAINTENANCE	3,500.00	3,500.00
		SEWER TOTAL	<u>1,329,891.65</u>	1,331,336.55
		2014 WW TREATMENT PLANT DEPT		
40	41	5533 WW PLANT CONSTRUCTION	6,721,394.00	6,721,394.00
40	41	5534 WW PLANT ENGINEERING	186,806.00	186,806.00

REVENUE

		CAPITAL DEPARTMEN	IT	BUDGET FY 19	AMENDMENT
50	51	4390 CAPITAL SALES TAX		177,000.00	177,000.00
			CAPITAL TOTAL	177,000.00	177,000.00

EXPENSES

	CAPITAL DEPARTMENT	BUDGET FY 19	AMENDMENT	
51	5880 GENERAL	63,351.00	63,351.00	
51	5881 STREETS	7,235.00	7,235.00	
51	5884 STORMWATER	-	8,000.00	
	CAPITAL DEPARTMENT TOTAL	70,586.00	78,586.00	
	MAINSTREET SIDEWALK PROJ DEPT			
21	5887 SIDEWALK EXPENSE CITY MATCH	80,579.20	80,579.20	
	51	51 5880 GENERAL 51 5881 STREETS 51 5884 STORMWATER CAPITAL DEPARTMENT TOTAL MAINSTREET SIDEWALK PROJ DEPT	51 5880 GENERAL 63,351.00 51 5881 STREETS 7,235.00 51 5884 STORMWATER - CAPITAL DEPARTMENT TOTAL 70,586.00 MAINSTREET SIDEWALK PROJ DEPT	51 5880 GENERAL 63,351.00 63,351.00 51 5881 STREETS 7,235.00 7,235.00 51 5884 STORMWATER - 8,000.00 CAPITAL DEPARTMENT TOTAL 70,586.00 78,586.00 MAINSTREET SIDEWALK PROJ DEPT

18 18	18 18	4005 PARK/STORMWATER TAX 4335 PARK DONATIONS	BUDGET FY 19 - -	AMENDMENT 100,000.00 500.00
			BUDGET FY 19	AMENDMENT
18	18	5000 SALARIES	-	-
18	18	5001 SALARIES-OVERTIME	-	-
18	18	5002 SUMMER SALARIES	-	-
18	18	5010 PAYROLL TAXES	-	-
18	18	5020 LAGERS	-	=
18	18	5030 HEALTH INSURANCE	-	-
18	18	5040 WORK COMP INSURANCE	-	-
18	18	5240 MISCELLANEOUS EXPENSE	-	=
18	18	5241 FLAG FUND	-	-
18	18	5270 SERVICE AGREEMENTS	-	500.00
18	18	5305 UTILITIES	-	2,000.00
18	18	5420 VEH & EQUIP MAINTENANCE	-	4,500.00
18	18	5425 VEH & EQUIP FUEL	-	4,500.00
18	18	5604 STORMWATER REPAIRS	-	10,000.00
18	18	5609 STORMWATER CONTRACT WORK	¥	-
18	18	5610 MAINTENANCE	-	10,000.00
18	18	5621 STORMWATER MAINTENANCE	=	5,000.00
18	18	5629 STORMWATER MATERIALS	-	5,000.00
18	18	5800 ENGINEERING	-	10,000.00
18	18	5810 CAPITAL EQUIPMENT	-	10,000.00
18	18	5815 SMALL EQUIPMENT	-	-
18	18	5816 CAPITAL EXPENDITURES		-
18	18	5956 CITY PARK EVENTS	-	- 61 500 00
		TOTAL PARK/STORMWATER TAX		61,500.00

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A SUBDIVISION WARRANTY AGREEMENT FOR SOUTH WIND PLAT 3

	•
WHEREAS, South Wind Plan	t 3 has been developed; and
	the developer has completed all improvements shown on the Wind Plat 3 that are to be dedicated to the City; and
WHEREAS, staff recommend the developers of South Wind	ds that the City enter into a Subdivision Warranty Agreement wit d Plat 3.
NOW THEREFORE, BE IT (OF ASHLAND, MISSOURI	ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY AS FOLLOWS:
Subdivision Warranty Agreer	nalf of the City of Ashland, is hereby authorized to execute a ment with Keith Winscott. The form and content of the agreemen orth in Exhibit A, which is attached to and made a part of this
Section 2. This ordinance sh	nall be in full force and effect after its passage and approval.
Dated thisday	v of, 2018.
Attest:	Gene Rhorer, Mayor
Darla Sapp, City Clerk	_
Certified to correct form:	
Jeffrey Kays, City Attorney	

SUBDIVISON WARRANTY AGREEMENT

This agreement is entered into between	, ("Developer")
and the City of Ashland, Missouri ("City") on this day of	, 2018.
Whereas, Developer has completed all improvements shown on the	
for Subdivision that are to be dedic	ated to the City ("the
Improvements"); and	
Whereas, the City has determined that the Improvements have been completed; and	satisfactorily
Whereas, Developer desires that the City accept the dedication of the is submitting this written warranty as required by Ashland City Code, Section prerequisite for City acceptance.	
NOW, THEREFORE, Developer and City Agree as follows:	

acceptance of the Improvements by the City.2. City agrees to accept the dedication of the Improvements for maintenance.

1. Developer hereby dedicates the Improvements to the City and warrants the Improvements for their intended use against any and all defects or failures, whether caused by design, installation, nature, or any other cause for a period of three years from the date of

- 3. If the City discovers any defects or failures in the Improvements within the three year warranty period, City shall notify Developer of the defect or failure. Developer shall, within sixty days after receiving notice from the City, correct the defect or failure to the reasonable satisfaction of the City. If the Developer fails to correct the defect or failure to the reasonable satisfaction of the City, the City may correct the defect or failure using City employees or contracting with third parties. Developer shall reimburse the City for all costs and expenses arising out of the defects or failures including reasonable attorney fees and court costs.
- 4. Notice under this agreement shall be given in writing and shall be considered received upon personal delivery to the party to whom the notice is directed or two business days after it is deposited in the United States mail, first class, postage prepaid, addressed as follows (or to such other address as a party may specify by notice given under this section):

To Developer: Keth Winscott To City: City Administrator

	109 East Broadway
	Ashland, MO 65010
IN WITNESS WHEREOF, the pa	arties have executed this agreement on the date first se
CITY OF ASHLAND MISSOURI	DEVELOPER
By: Gene Rhorer, Mayor	By:
Attest:	
Darla Sapp, City Clerk	

MEMORANDUM

DATE: July 11, 2018

TO: Honorable Mayor and Board of Aldermen

FROM: Planning and Zoning Commission

RE: Recommendation from the Planning and Zoning Commission

1. The Planning and Zoning Commission recommends the approval of the Proposed Conditional Use of Ashland City Code 9.240.4 Multiple family dwelling for property on Commerce Dr. for Bruce Bauer of Bauer Homes, Inc., Parcel ID # 24-508-00-16-007.00 01, to the City of Ashland Board of Aldermen.

Megan Young Administrative Assistant

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO BAUER HOMES, INC. TO PERMIT A MULTI-FAMILY DWELLING

WHEREAS, Bauer Homes, Inc. are the owners of Southwoods Commerce Park, Plat 4, Lot 7A in the City of Ashland; and

WHEREAS, this property is located in the G-C, General Commercial zoning district; and

WHEREAS, Bauer Homes, Inc. has applied for a Conditional Use Permit to permit a multi-family dwelling (4-plex) on this property.

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

- Section 1. The Board of Aldermen, having duly considered the application and evidence in support of the application, makes the following findings:
- 1. The proposed Conditional Use will not be detrimental to or endanger the public health, safety, morals, comfort or welfare.
- 2. The proposed Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.
- 3. The establishment of the proposed Conditional Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.
- 4. Adequate measures will be taken to provide ingress and egress, designed to minimize traffic congestion in the vicinity.
 - 5. Adequate utilities, drainage and other necessary facilities have been or will be provided.
- Section 2. A Conditional Use Permit for the purpose of a multi-family dwellings is hereby granted to Bauer Homes, Inc. for the above-described property.

The Conditional Use will in all other respects conform to the applicable regulations of the district in which it is located, except as may be expressly provided elsewhere in the zoning regulations.

Section 3. The Mayor is hereby given the power to execute the Conditional Use Permit for and on behalf of the City of Ashland, Missouri.

Section 4. The Planning and Zoning Commission recommendations and marked "Exhibit A" are attached to this ordinance.

Section 5.	This ordinance	shall be in	full force	and	effect	upon i	its pa	assage	and	appro	val.
Dated this		_day of		20/		, 2	018.	i.			

	Gene Rhorer, Mayor
Attest:	
	-
Darla Sapp, City Clerk	
Approved as to correct form:	
Approved as to correct form.	
Jeffrey Kays, City Attorney	-
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NOTICE OF PROPOSED CONDITIONAL USE

NOTICE IS HEREBY GIVEN that the City of Ashland has received a request from Bauer Homes, Inc., for Conditional Use on the property shown below to General Commercial District Multi Family Residential (Ashland City Code 9.240.4):



Southwoods Commerce Park, Plat 4, Lot 7A in Section 15, Township 46, Range 12, in the County of Boone, Recorded in Plat Book 37, Page 49, Records of Boone County, Missouri.

A Public Hearing to consider the rezoning request will be held by the Planning and Zoning Commission on Tuesday, July 10, 2018, at 7:00 P.M. in Ashland City Hall, 109 E. Broadway, Ashland, Missouri. At the hearing, interested parties may appear and be heard with respect to the proposed rezoning. Copies of the proposed rezoning request are available for review and/or copying at City Hall and may be inspected by the public during normal business hours.

Publish Date: June 20, 2018

MEMORANDUM

DATE: July 11, 2018

TO: Honorable Mayor and Board of Aldermen

FROM: Planning and Zoning Commission

RE: Recommendation from the Planning and Zoning Commission

1. The Planning and Zoning Commission recommends the approval of the Final Major Plat of South Wind Plat 4 on the South Terminus of Talladega Dr., for Winscott Excavation and Construction, Parcel ID # 24-504-00-00-001.02 01, to the City of Ashland Board of Aldermen.

Megan Young Administrative Assistant

AN ORDINANCE APPROVING THE FINAL MAJOR PLAT FOR SOUTH WIND PLAT 4

WHEREAS, the City has enacted a Subdivision Ordinance; and

WHEREAS, in accordance with the Subdivision Regulations, The Planning and Zoning Commission has recommended the approval of the South Wind Plat 4 at their meeting on July 10, 2018; and

WHEREAS, the Board of Aldermen accepts the recommendation of the Planning and Zoning Commission.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The final plat of South Wind Plat 4, sealed July 10, 2018, meets the requirements of Chapter 11, Subdivision Regulations, of the City of Ashland Municipal Code and approved for recording.

Section 2. The legal description of the subdivision is as follows:

A tract of land located in the Northeast Quarter of Section 22, Township 46 North, Range 12 West, City of Ashland, Boone County, Missouri being a part of the Survey recorded in Book 1289, Page 905 and also described in the Warranty Deeds recorded in Book 4381 at Page 180 and Book 4693 at Page 111 of the Boone County records and being more particularly described as follows:

Beginning at the Southeast Corner of Plat 1 of South Wind as recorded in Plat Book 48 at Page 55 of said records; Thence along the lines of the Tract described by Survey recorded in Book 1289, Page 905 of said records S01°50′00″W, 521.61 feet; Thence S07°59′30″E, 439.32 feet; Thence S01°50′10″W, 512.36 feet; Thence S12°39′40″W, 31.19 feet; Thence N88°57′40″W, 164.45 feet; Thence leaving the lines of said survey N39°44′20″W, 396.58 feet; Thence N00°17′20″E, 136.25 feet; Thence N57°09′30″E, 169.73 feet; Thence N16°34′00″W, 149.67 feet; Thence along a non-tangent curve to the right having a radius of 1050.00 feet for an arc distance of 22.66 feet, the long chord bears N74°04′50″E, 22.66 feet; Thence N15°16′10″W, 195.06 feet; Thence N00°35′10″W, 81.56 feet; Thence S88°04′30″W, 217.77 feet; Thence N02°01′30″W, 318.74 feet; Thence S85°37′00″E, 103.33 feet; Thence N16°12′50″E, 300.03 feet to the South line of Plat 2 of South Wind as recorded in Plat Book 50 at page 40 of said records; Thence along said South line and its extension S73°47′10″E, 93.10 feet; Thence along the South lines of said Plat 1 for the remaining calls, S88°11′20″E, 94.80 feet; Thence

S01°48'40"W, 13.33 feet; Thence S88°11'20"E, 185 containing 13.47 acres.	.08 feet to the point of beginning and
Section 3. The City Clerk is hereby, instructed to have	ve the plat recorded.
Section 4. This ordinance shall be in full force and e	ffect after its passage and approval.
Dated thisday of	_, 2018.
Attest:	Gene Rhorer, Mayor
Darla Sapp, City Clerk	
Certified as to correct form:	
Jeffrey Kays, City Attorney	



CITY OF ASHLAND, MISSOURI APPLICATION FOR VOLUNTARY ANNEXATION

Legal description of the property to be annexed (attach if necessary). Note: A copy of a deed will usually suffice as a legal description. Copies of deeds can be obtained from the Boone County Recorder's Office located at 807 E. Walnut or by phone at (573) 886-4345 or www.showmeboone.com.

Applicant: JEFFERSON CITY AREA YMCA
Legal Description: STR 15.46-12 //NW SUR BK/P6:4792/170 AC 8.3
Name(s) of all owners of record of the property to be annexed:
Contact Person: CRAIG LAMMERS Phone #: 573-761-9011 KIP BAYTE 573-657-9622 Mailing Address: PO BOX 1041710 TEHERSON CITY MO, 6510)
Addresses of all existing structures on the property to be annexed:
Permanent city zoning requested: GENEARL COMMERCIAL
Existing Boone County Zoning of property to be annexed: Agriculture
Types of existing structures on property to be annexed: **None** None**
Square Footage of Existing structures:
Acreage of property to be annexed:
14 Digit Tax Parcel Number(s): 24-502-15-00-005.0301
Reason Annexation Request is being made:
To Build A NEW YMCA FACILITY EN the
Existing Services Are Provided By:
Water: City of Ashland Consolidated Water District #1
Sewer: City of Ashland Other: NONE
Electrical: Ameren UE Boone Electric
Other:
Applicant Signature: Date: Date:

Modified: 10-13-2010





July 9, 2018

Ashland City Hall PO BOX 135 Ashland, MO 65010

City of Ashland,

The Southern Boone Area YMCA, a branch of the Jefferson City Area YMCA, intends to construct a \$2.3 million dollar facility located on S. Main St. (Parcel # 24-502-15-00-0050301). The YMCA purchased 15 acres in January 2017. This construction is contingent upon a successful fundraising campaign which will begin in the first quarter of 2018.

The proposed facility is estimated at 13,000 square feet and will offer recreational, health and wellness and childcare activities to the Southern Boone area.

The YMCA respectfully requests this parcel of land to be annexed and zoned commercial into Ashland city limits.

Sincerely,

Craig Lammers

Jefferson City Area YMCA, CEO

Monthly Tax Receipts for Current and Prior Years

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Monthly Tax Receipts for Current and Prior Years

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